University of Nebraska-Lincoln

New Undergraduate Minor

# I. Descriptive Information

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| **Name of College Proposing New Undergraduate Minor** |
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| **Name of Proposed Undergraduate Minor** |
|  |
| **CIP Code** *[IEA can help with CIP codes or browse here:* [*http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55*](http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55)*]* |
|  |
| **Subject Code** |
|  |
| **Primary Administrative Unit for the Undergraduate Minor** |
|  |
| **All Units Participating in the Undergraduate Minor** |
|  |
| **Proposed Delivery Site** |
|  |
| **Undergraduate Minor will be offered** *[Full program, not individual courses]* |
| \_\_\_On-campus only \_\_\_Distance only \_\_\_Both (on-campus and distance) |
| **Proposed Date the New Undergraduate Minor will be Initiated** |
| *[term/year]* |

# II. Details

1. **Purpose of the Proposed Undergraduate Minor:**
2. **Description of the Proposed Undergraduate Minor:**

*[Include the following:*

*The primary student learning outcomes of the proposed minor.*

*The credit hour and course requirements, program of study, research and other academic requirements for students enrolled in the minor.*

|  |  |
| --- | --- |
| *List specific required or elective courses in the minor.*  *Add lines as necessary.* | |
| Course Number | Minor Credit  # Credit Hours |
|  |  |
|  |  |
| **Total** |  |

*Identify any unit or home college restrictions for who is eligible to pursue the minor (all students, only students pursuing degree programs within the college, only students within a particular major, etc.).*

*Identify any grade point average, course grade requirements, transfer limitations and pass/no pass options for courses to meet minor requirements.*

*Identify the primary contact (person and/or office) who can answer questions about the minor (regarding requirements, substitutions, scheduling of minor courses, etc.).]*

1. **Impact on Other Programs/Units**

*[What interactions will take place with other departments, units, and programs on all campuses? What participation will be required in terms of faculty from other programs? What steps have been taken to insure that the proposed minor does not overlap with existing programs? Please include documentation as needed.]*

1. **Adequacy of Resources**

*[What resources are necessary to make this minor viable? Are these resources available and, if not, how will they be obtained?]*

**!**

When submitting to the Office of the Executive Vice Chancellor, submit

* Memo from dean or VCIANR to EVC documenting college and department level approvals with original signatures, electronically
* Proposal form as a Word document, electronically
* Supporting documentation as a PDF, electronically
* All documents listed above, hard copies