



Notes from HLC Criterion Work Group
Jan. 7, 2015

Members:

- Nancy Mitchell (chair)
- Sohrab Asparpoor
- Beth Doll (unable to attend)
- Allan Dosig
- Frauke Hachtmann
- Tiffany Heng-Moss
- Linda Major
- John Markwell
- Debbie Minter
- Beth Theiss-Morse

Meeting Summary

- Committee members introduced themselves and we talked generally about the outcome and our charge.
- Members worked in teams to brainstorm ideas for evidence for Criterion core components 4A, 4B and 4C. Groups discussed each of the three components and their corresponding subcomponents.
- We reconvened as a group of the whole to talk about the following:
 - Emerging themes
 - Issues
 - How can we structure our narrative to include undergraduate, graduate assurance of learning in and outside the classroom?
 - Whose point of view is not represented on the team and how will we find that information?
- Groups were formed, each focusing on one of the three core components and subcomponents. They will work as a small group using google docs and report back to the larger group at the next meeting, Feb. 16 from 3:00-4:30 in 206 Seaton.

4A	4B	4C
Alan Dosig	Linda Major	John Markwell
Sohrab Asgarpoor	Beth Theiss-Morse	Tiffany Heng-Moss
Jeff Rudy	Frauke Hachtmann	Debbie Minter
Nancy Mitchell	Beth Doll	Vanessa Roof

Next steps:

- Nancy compiles the notes from the brainstorming session and distributes them for groups to use for a starting point.
- Nancy creates a Google doc
- Subgroups work on their core component to identify evidence and write claims and a summary claim for the core component. [As you work on your points and need information, let me know. I may be able to help you locate what you need.]
- Subgroups will share what they've done and receive feedback from the rest of the committee during the Feb. 16 meeting.
- Nancy will revise the document as necessary and submit it to Laurie Bellow prior to the March 20 deadline.
- Feedback from the Leadership Team will help us refine our points.
- The draft will be written and submitted to Laurie by May 1.